

# Mae Raab

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## EDUCATION

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**University of Notre Dame**, Notre Dame, IN May 2018  
Bachelor of Arts, *Program of Liberal Studies* Cumulative GPA 3.5/4.0  
Synthesizes ideas from major thinkers in Western and Eastern traditions through analytical reading, writing, and discussion.  
Minor, *Computing and Digital Technologies (CDT)*: Programming classes with a focus on user interface and experience and cognitive science.  
Minor, *Business Economics*: Courses in foundational economics, accounting, finance, and statistics.  
**University College Dublin**, Dublin 6, Ireland January-May 2017

## EXPERIENCE

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**Foreign Direct Investment Intern**, Bank of Ireland, Dublin, Ireland May-July 2017  
The Corporate Banking FDI Team focuses on international companies looking to establish an operation in Ireland to service their business needs in the European market. As an intern, I managed the following responsibilities:

- Performed company research, account analysis and system reporting
- Prepared the team's half year review using team records and industry statistics
- Joined team members for client meetings and represented Bank of Ireland at networking events
- Prepared pitch presentations
- Composed meeting memos

**Research Assistant**, Emotive Computing Lab, Notre Dame, IN Fall 2016-Present

- Worked with a team to investigate emotion and cognition with an emphasis on affective and attentional computing and the learning sciences
- Collected and analyzed data, and ran participants for ongoing studies; prepared a new study and facilitated testing in partnership with the Mendoza College of Business
- Designed a project that uses Oculus Rift to investigate the implications of virtual reality on human emotion

**Director of Technology**, Little Traverse Sailors, Harbor Springs, MI June 2016- Present

- Implemented an online skills evaluation application into a nonprofit organization using Microsoft Excel and a student registration database
- Created and managed 293 student profiles; planned and oversaw bi-weekly staff meetings to share updates and gather feedback
- Advised changes to the online application's functionality and interface to team
- Manipulated WordPress to improve Little Traverse Sailors' website layout and content

**Intern**, University of Notre Dame Development Office, Notre Dame, IN Fall 2016

- Collected data and analyzed trends in young alumni donations using Microsoft Excel and the Advance database
- Collaborated with teams to execute events and creative projects, including redesigning giving society websites
- Called donors and alumni to show appreciation, inform about giving options, and seek donations

**Business Boot Camp**, Chicago, IL Fall 2015

- Selected as one of 20 Notre Dame students from the university's largest college for a week-long program that focused on multiple aspects of business, including finance, accounting, and marketing concepts
- Developed and presented solutions to a business case problem with a team while engaging in employer discussions

**Student Body Secretary**, Student Government, Notre Dame, IN January 2016-May 2016

- Ran weekly Senate, Campus Life Council, and Executive Cabinet meetings alongside the Student Body President and Vice President
- Coordinated organization and planning efforts across the Executive Cabinet's 20 departments and distributed information between all branches of the Notre Dame Student Union
- Launched the GreenDot bystander awareness initiative by mobilizing students and administrators

**Senior Instructor**, Little Traverse Sailors, Harbor Springs, MI June 2011-August 2016

- Taught sailing to over 254 students ages 8-18; provided private lessons for sailors of all skill levels and ages
- Managed 15 instructors and oversaw 12 levels of sailors

## SKILLS:

*Computer*: Python, R, HTML, CSS, SQL, JavaScript, Microsoft Office

*Language*: French proficiency (intermediate)

*Interests*: Dinghy and offshore sailing, SCUBA, dance, crêpe artistry

## AWARDS:

*Irish Internship Scholarship*: Summer 2017

*Dean's List*: Awarded Spring 2016

*Diane Chapin Nilstoft Scholarship (2016)*: Awarded to a promising young woman sailor whose leadership and contributions to the sport exemplify the spirit, generosity, and passion for sailing of the award's namesake.

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**CAMPUS INVOLVEMENT**: Residential Assistant (Fall 2017 – Spring 2018); Women's Boxing Club (2016); Sailing Club (2014-2016); Department of Gender Relations (2014-2016); Department of Residence Life (2014-2016); Welcome Weekend Ambassador (2015-2016).